**NJAFM Board Agenda - Minutes**

**Wednesday January 11, 2023 @ 8:00 AM**

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| **Call-in Info:** |
| **Join Zoom Meeting** <https://us02web.zoom.us/j/86708748389?pwd=ZGk4ZHZKV25vN0F1LzlnWWtjdldGZz09>**Meeting ID:** 867 0874 8389**Passcode:** 399135 **Phone:**  13052241968,,86708748389# US |
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1. **Call to Order**

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| **Executive Committee:** |  | **Committee Chairs:** |
| [x] Elissa Commins, Chair |  | [x] Legislative Chair – Rebecca “Becky” Jones |
| [x] Chris Crane, Vice-Chair |  | ☐Conference Chair – Mike Graham |
| [x] Sean O’Leary, Treasurer |  | [x] Conference Chair – Mark Mauriello |
| [x] Ann Holtzman, Secretary |  | ☐ Membership – Chris Theodos |
| [x]  Vince Mazzei, Past Chair |  | ☐ Outreach – Tom Slowinski |
|   |  | [x] Training – Jim Galantino |
|  |  | [x] Stormwater – Brian Specht |
|  |  | ☐ CRS – Joseph Ruggeri |
| **General Membership:** |  | ☐ CRS – Neil Byrne |
| [x] Joe Barris, Executive Director |  | [x] Awards/Scholarship – Elissa Commins |
| [ ] ☐ Greg Westfall, Training Coord |  | ☐ Insurance – Tyler Ardron |
|  |  | Also in attendance: Andrew Banff |

**1a.**  December minutes approved on motion by Holtzman.

**2. Treasurer Report –Banking Account Update.**

* 1. December beginning balance = $72,504.68
	2. Income = $86,935.00
	3. Expenses = $93,790.29
	4. Ending = $72,946.78
1. **Open Discussion – New Business**
2. Adoption of a proposed Budget for 2023

Joe introduced; will resend to everyone in different attachment format; will vote on at the next Board meeting.

1. Selection of an Executive Director for 2023 – Joe Barris
2. Goals for 2023 (based on Executive Committee and other conversations)
	1. Increase membership
	2. NJAFM profitable without the conference (multi-year long-term)
	3. Corporate sponsorship for scholarships
	4. More corporate support (grants) for programming in general
	5. Charge non-members for training, classes, and online courses
	6. More outreach with partner organizations
	7. Keep pushing CFM requirement for municipal floodplain managers
	8. Focus on clarifying bundled memberships
	9. Make electronic payments easier
	10. Strengthen the connection between NJAFM and NJDEP
	11. Improve relationship with FEMA
	12. Work on ‘fix’ to the Shipyard decision
3. Meeting w/ NJ Municipal Construction Code Officials

Elissa recapped discussion and training program being worked on for code officials.

1. Open Floor on New Business for 2023

Vince mentioned DEP public hearing on new inland flood hazard rules, 1:00 today. Vince also commented on need to statewide development of more extensive mapping of streams and inland flooding areas. Followed by general discussion of local mapping benefits and challenges.

Add goal for urban strategy for NFIP

**4. Old Business**

1. Flood Disclosure Legislation: NJAFM recommendation letters to NJ Assembly members.

Joe thanked Becky for help with comment/letter format.

1. NJDEP Inland Flooding Rules: Stormwater Committee letter

DEP hearing today at 1:00. Goal to adopt 5/15. https://www.nj.gov/dep/floodcontrol/ffrm-guidebook.htm

Rest (part 2) to be introduced after

Committee notes sent out via email.

1. NJDEP PACT REAL
2. ASFPM Renewal

Renewal filed with ASFPM. Elissa to chair awards & scholarships for now; Becky volunteered to assist.

1. Insurance

Changed insurance, Tylor is now agent, same policy/coverage as before.

1. MOA for Executive Director

Elissa finalizing.

**5. Executive Director**

1. Student Membership (61 members currently)

One student known to be currently working on ASFPM scholarship application

 1. Email blasts

 2. Reintroduce to professors

 3. Spring networking event

 4.. Scholarship ideas – invited anyone with scholarship ideas to let him know

1. Newsletter (spring/fall) – will be sending out invitations to contribute articles
2. Website – will be soliciting comments to exec. comm.
3. Conferences/Meeting/Notice Opportunities
* NJAPA Planning and Redevelopment Conference (June)
* NJ League of Municipalities (November)
* NJ Building Officials Association
* Municipal Construction Officials of NJ
* NJ Society of Professional Land Surveyors
* NJ Society of Architects/AIA-NJ
* NJ Society of Professional Engineers

**6. Open Floor**

Mark gave overview of conference planning for next year. Thought is to highlight funding, grants, eligible projects. Invited anyone with thoughts, ideas, suggestions to get them to he and Mike within the next month.

Elissa recommended – “fee money comes with strings” discussion. Sighting situations were grants were not paid because the municipality didn’t do something properly, even after funds were already spent by the town. Becky mentioned a presentation given by Baker on this topic.

Becky posted link to Grant Program Handbooks, <https://www.nj.gov/dep/floodresilience/grants.htm>

Ann suggested that there be equal focus on small vs large projects noting that many smaller towns give up on pursuing grant funds because they don’t have the resources, financial or personnel. Highlight grant-writing services and organizations. Possibly reach out to grant writing companies to attend as new conference vendors.

**7. Motion to Adjourn**

Move: Elissa Second: Vince

Y: All N: None

Vote Determination: Adjourned

**Next NJAFM Board Meeting**

Online via Zoom

Wednesday, February 1, 2023 @ 8am