**DRAFT NJAFM Board Agenda**

**Wednesday, November 8, 2023 @ 8:00 AM**

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| **Call-in Info:** |
| **Join Zoom Meeting**  [**https://us02web.zoom.us/j/86708748389?pwd=ZGk4ZHZKV25vN0F1LzlnWWtjdldGZz09**](https://us02web.zoom.us/j/86708748389?pwd=ZGk4ZHZKV25vN0F1LzlnWWtjdldGZz09)  **Meeting ID: 867 0874 8389 Passcode: 399135** |
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1. **Call to Order**

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| **Executive Committee:** |  | **Committee Chairs:** |
| X Elissa Commins, Chair |  | X Conference – Mark Mauriello |
| X Chris Crane, Vice-Chair |  | X Legislative – Rebecca “Becky” Jones |
| X Sean O’Leary, Treasurer |  | Membership – Chris Theodos |
| X Ann Holtzman, Secretary |  | X Outreach – Tom Slowinski |
| Vince Mazzei, Past Chair |  | X Training – Jim Galantino, Andrew Banff |
|  |  | X Stormwater – Bryan Specht |
| **General Membership:** |  | CRS – Joseph Ruggieri, Neil Byrne |
| X Joe Barris, Executive Director |  | X Awards/Scholarship – Elissa Commins |
| Greg Westfall, Training Coord |  | X Insurance – Tyler Ardron |
|  |  | X Erin Foody |

1. **Adoption of Minutes:** NJAFM Board Meeting, Wednesday, October 4, 2023

Motion to approve: Sean Second: Jim Approved by voice vote.

**3. Treasurer Report –Banking Account Update.**

* 1. Month beginning balance = $187,603.53 (Total Wells Fargo + PayPal)
  2. Income = $180,414.21
  3. Expenses = $18,366.03
  4. Ending = $243,958.60

Motion to accept: Elissa Second: Chris Approved by voice vote.

**4. Committee Reports: 3 minutes each**

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| ☐Conference Chair – Mark Mauriello  Received excellent feedback about the conference from exhibitors and attendees. Working on handbook to aid planning for future conferences. Mike & Mark plan to continue working on conference for two more years but looking to transition responsibility to new team. |
| ☐Legislative Chair – Rebecca “Becky” Jones  Getting feedback on draft SOP. Very charged up from conference. Planning to reach out to enlist members for subcommittees to take on various areas of interest. |
| ☐ Membership – Chris Theodos |
| ☐ Outreach – Tom Slowinski  Confirmed interest in continuing with outreach. Will have SOP to Joe by Friday.  Goal to get more North Jersey towns involved. |
| ☐ Training – Jim Galantino  Has received a number of requests for CRS training sessions next year. Will reach out to Amanda about scheduling one. Will have SOP to Joe by end of the month. |
| ☐ Stormwater – Bryan Specht  Waiting for new NJPAC rules to be released (expected Jan). Reviewing BMT manual; will share when ready. |
| ☐ CRS – Joseph Ruggeri & Neil Byrne |
| ☐ Awards/Scholarship – Elissa Commins  Read thank you from Brian Kempf. |
| ☐ Insurance – Tyler Ardron  Had to drop off. Sean noted no real updates on 2.0 |
| ☐ Student Leadership – Erin Foody |

**5. Executive Director**

* Committee SOPs – Reminded everyone that they are due by the end of the month.
* OceanFirst Fall Grant Update – Did not receive, dropped after first round.
* DCA – Filed application with DCA but additional supporting documentation still needs to be submitted. Continuing to work on.
* Rutgers Green Jobs Fair, Tuesday February 13, 2024 – Joe planning to attend. Erin will join if available.
* NJ Coastal Resource Collaborative Conference, March 12-14 @ Monmouth University – Joe speaking with organizers about NJAFM sponsoring lunch or something at the conference.
* Student Scholarship Fund – Did not use all of scholarship grant funds received, looking at other training and student outreach where it can be applied.
* Newsletter (January/February) – Goal to have out by end of January.

**6. New Business**

* 2024 Election Results effective January 1, 2024

Chair – Christopher Crane, PE, CFM

Vice-Chair – Sean O’Leary, CFM

Treasurer – George Ibrahim, CFM

Secretary – Ann Holtzman, CFM

Past President - Elissa Commins

* Executive Board Meeting, January 3, 2024
* First Full Board Meeting, January 10, 2024
* Committee Chairs – Need to get letter/email of interest to Chris by December 1.
* 2024 ASFPM Chapter Membership Renewal – Elissa preparing application for submission.
* Digital CFM Exam Offering – Chris recommend doing a test run in Apr/May to see if it’s worth offering at the conference. Joe suggested going somewhere it’s already being done to observe. Discussed partnering with a college/university to use computer facilities.
* Lunch & Learn, Elevation Certificates w/Melissa James – Scheduled for Dec. 6
* First NFIP session starting next week. 13 participants currently signed up.

**7. Old Business**

* 2023 Conference

Chris gave a preview of the map that he’s working on to show where attendees are from.

Other attendance highlights:

78 city officials

144 members

78 nonmembers

65 scholarships/complimentary passes

43 bulk registrants

We had 13 paid exhibitors, 2 bronze, 3 silver, 1 gold, and 4 platinum sponsors. This is the most platinum sponsors we have had since 2019.

Credits being sought:

210-CFMs

20-AICP

10-PLS

121-NJPE

35-PAPE

39-NYPE

31-UCC

20-CPWM

8-No credits

**8. Open Floor**

None.

**9. Motion to Adjourn**

Move to adjourn: Ann Second: Elissa Approved by voice vote.

**Next NJAFM Board Meeting**

Online via Zoom, Wednesday, December 6, 2023 @ 8am