**NJAFM Board Meeting Minutes**

**7 April 2021 @ 8:00 AM**

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| **Call-in Info:** |
| Zoom Meeting​: <https://us02web.zoom.us/j/84940438349?pwd=QmpxNnFaS21zcFIrbk5pT2dYYjFpdz09>  Meeting ID: 849 4043 8349  Passcode: 1234  Call-in number (audio only): (646) 558-8656 or (301) 715-8592 |
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1. **Call to Order**

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| **Executive Committee:** |  | **Committee Chairs:** |
| Vince Mazzei, Chair |  | Legislative Chair – Brian Kempf |
| Elissa Commins, Vice Chair |  | Conference Chair – Mike Graham |
| Brian Kempf, Secretary |  | Conference Chair – Mark Mauriello |
| Chris Crane, Treasurer |  | Membership – Chris Theodos |
| Craig Wenger, Past Chair |  | Outreach – Tom Slowinski |
| Greg Westfall, Training Coord |  | Training – Jim Galantino |
|  |  | Stormwater – Benny Tafoya |
| **General Membership:** |  | CRS – Joseph Ruggeri |
| Margie Brown  Anton Getz  Andrew Banff A. Chris Gould Mark Herrmann |  | CRS – Neil Byrne |
|  |  | Awards/Scholarship – Maria DiSalvatore |

1. **Chair Report**

1. Motion to approve March Minutes.

Move: Second:

Y: Null N: Null A: Null

Vote Determination: PASSED

1. **Website**
2. Sara remains on retainer for website management. Assistance with setting up meetings, email blasts. She is currently working on conference updates and Google Forms. Greg would like to transition to more independence from Sara so that we can manage the website independently. He would like a How-To Guide for Board/Committees to use with templates, webinars, news articles, etc. He would prefer internal webmaster with external technical support as needed. The boar\d agreed to discuss this further off-line.
3. All data has been transferred from Wild Apricot to Weebly and a motion was made to shut-down the WA site.  
   Move: Elissa Second: Andrew

Y: Unanimous N: Null A: Null

Vote Determination: PASSED

1. **Conference Report**
2. Mark M. has drafted a Call for Abstracts for distribution.
3. We are a go for the Hard-Rock, with anticipated 3-foot distancing and approximately 75% capacity.
4. We may utilize the large room more than last conference.
5. A live conference is the goal with webinars on-line as a back-up No Hybrid is being considered.
6. We are trying to estimate the critical number of attendees for the conference to make sense. Do we want to limit capacity? Minimum-maximum? And do we want to investigate an insurance policy in the event of conference cancellation?
7. A Google-poll will be sent out to determine people’s comfort level with an in-person conference.
8. **Continuing Education**
9. A CEC credit vote for 3/19 Stormwater Model Ordinance Webinar was validated for 1 CFM-CEC.
10. A CEC credit vote for 3/26 Climate Threats Webinar was validated for 1.5 CFM-CEC.
11. Forerunner Floodplain Management Tool Seminar is scheduled for 4/16.
12. Zoom shall be returned to its original 100-person capacity.
13. **Training**
14. NJAFM would like to host a CFM Exam. It is estimated that we could host 15-16 people.
15. **Treasurer Report**
16. March’s summary was provided by the treasurer. Accounts total $ 91,559.41, with $31,902.14 in income and $33,496.99 in expenses.
17. **Open Discussion – New Business**
18. Tom Little is running for Region 1 Director. Please show him support.
19. **Motion to Adjourn**

Move: Mark Second: Maria

Y: Unanimous N: Null A: Null

Vote Determination: PASSED

1. **Date/time/place of next Board Meeting**

* Online via Zoom
* 8:00 AM, 5 May 2021